

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DOH0728356

DATE POSTED: 12/16/13

POSITION NO: 242790

CLOSING DATE: 12/30/13

POSITION TITLE: Community Health Worker

DEPARTMENT NAME / WORKSITE: Department of Behavioral Health Services/Gallup Detoxification Services

WORK DAYS: Sun. - Sat. REGULAR FULL TIME: ☐ GRADE/STEP: Y59A

WORK HOURS: 80 hrs. PART TIME: ☐ NO. OF HRS./WK.: \$ 12.26 PER ANNUM

SEASONAL: ☐ \$ 25,500.80 PER HOUR

TEMPORARY: ☒ NTE: 03/31/2014 (possible extensions)

DUTIES AND RESPONSIBILITIES:

Provides daily professional nursing care to a specified population of clients in a social detoxification center; observes, assesses and documents symptoms, reaction and progress of client treatment; takes and monitors vital signs, temperature, pulse, respiration, blood pressure, and glucose readings; provides emergency treatment as necessary; maintains health records by documenting observations, nursing interventions and therapeutic measures administered, maintains confidentiality of client records; and instructs clients and staff on proper health care.

Works as a member of a multidisciplinary team in a detoxification/residential treatment setting; attends, meetings, in-service training and other health related training, assists in emergency situations as needed; conducts health screenings; and provides health education on various health topics including but not limited to nutrition, exercise, etc to clients and staff.

QUALIFICATION REQUIREMENTS:

Education, Experience and Training:

A high school diploma or GED; and one (1) year of work experience providing home health care services in a nursing home setting or as a certified Nursing Assistant.

(In order to receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of the principle, practices, and structure of detoxification centers; knowledge of alcoholism, substance abuse and/or dependency programs and services; knowledge of BAC levels & sign & symptoms of medical risks; knowledge of therapeutic services provided at inpatient facilities; knowledge of resources, treatment facilities and educational programs available.

Skill in planning events and activities; skill in maintaining discipline in a residential setting; skill in evaluating emotional status of new arrival to facilities; skill in evaluating data and drawing valid conclusions; skill in establishing rapport with residential patients.

Ability to communicate effectively in both the English and Navajo languages; ability to establish and maintain effective relationship with others. Knowledge of substance use disorders effects on medical health. Knowledge of co-occurring disorders in a social detoxification or behavioral health setting

Special Requirements:

Must have a current Certified Nursing Assistant Certificate and a valid state driver's license; **position requires a background check and suitability assessment prior to employment.** Within 90 days of date of hire must obtain a Navajo Nation Vehicle Operator's Permit, a physical examination, a Cardiopulmonary Resuscitation (CPR) Certificate and a Food Handler's Permit. Must obtain and pass annual physical examination.

Ability to speak and communicate effectively in the Navajo and English languages.

VETERANS PREFERENCE APPLIES

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.